



## **RECREATION ASSISTANT**

Jurisdiction Class: Non-Competitive  
Civil Division: ALL  
Adopted by YCCSC: Unknown  
Reviewed by PO: 3/15/2018

### **DISTINGUISHING FEATURES OF THE CLASS:**

This is beginning level work in the field of recreation performed under specific instructions, but with little direct supervision and concerned with the use of some physical facility or the conduct of some recreation activity. Does related work as required.

### **TYPICAL WORK ACTIVITIES: (Illustrative Only)**

Assists in the conduct of activities at a recreation center or other physical facility;  
Maintains and helps prepare fields, courts and related recreation facilities by putting up nets, marking courts, cleaning up, cutting grass and picking up rubbish;  
Assists in the flooding and maintenance of ice skating rinks;  
Enforces regulations and maintains order in locker rooms, at swimming pools and skating rinks;  
Inspects athletic and playground equipment for safety;  
Keeps records and makes reports as required;  
Assists in organizing tournaments and special events;  
Assists as an official and maintains order at games and contests;  
Assists in directing classes in arts and crafts, athletics and camping;  
Assists in planning daily schedule of playground activities;  
Supervises children's play activities;  
Assists as an instructor for recreational activities;  
Performs other duties as assigned.

### **FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:**

Participant's knowledge and familiarity with several types of sports and games;  
Ability to read and write;  
Ability to keep simple records;  
Ability to give and enforce simple instructions;  
Ability to perform manual labor;  
Ability to get along well with others;  
Good physical condition.

### **MINIMUM QUALIFICATIONS:**

- a) Completion of two years of high school; OR
- b) Any equivalent combination of experience and training.

### **SPECIAL REQUIREMENTS FOR ACCEPTANCE OF APPLICATIONS:**

If any employee in this position is required to occasionally perform lifeguard duties, the following special requirement applies. Eligibility for a Red Cross Senior Lifesaving certificate or its equivalent at the time of application. Possession of the certificate at the time of appointment.