

SCHOOL BUS MONITOR

DISTINGUISHING FEATURES OF THE CLASS: This is routine work of ordinary difficulty involving responsibility for overseeing the loading and unloading of student passengers, assisting the driver in maintaining order and for administering to their needs, comfort and conduct while in transit on regularly scheduled bus trips to and from school. Supervision is exercised over the conduct of student passengers as required. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Rides on a school bus for the purpose of assisting pupils to climb aboard and alight from bus;

Seats and places student passengers as required;

May operate a lift to load and unload handicapped student passengers and secures restraint devices and wheel chair locks;

Maintains order on bus and makes certain that student passengers are seated while bus is in motion;

Prepares written reports;

Meets with parents, head bus driver and school officials when necessary;

Assists students and drivers as needed.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good general intelligence; familiarity with the various bus routes in the district and their stopping places for students; ability to understand and follow simple oral and written directions; ability to get along well with students and command their respect; some knowledge of first aid methods; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: None is required, but ability to get along with children and to maintain discipline are desirable.