

DUNDEE CENTRAL SCHOOL DISTRICT  
55 WATER STREET  
DUNDEE, NY 14837

IMMEDIATE VACANCY WITHIN  
THE DUNDEE CENTRAL SCHOOL DISTRICT

I. TITLE:	<b><u>Teacher Aide</u></b>
II. STATUS:	Full-Time, Contractual Benefits
III. DUTIES AND QUALIFICATIONS:	See Below. May Be a Special Education or School Bus Setting.
IV. HOURLY RATE:	\$14.50
V. ANTICIPATED EFFECTIVE DATE:	January 13, 2023
VI. APPLICATION DEADLINE:	December 30, 2022
VII. POSITION CLASSIFICATION:	Non-Competitive
VIII. APPLY TO:	Yates County Personnel Office 417 Liberty Street Penn Yan, NY 14527

**For consideration, all applicants must have an approved Civil Service application on file for the above position at the Yates County Personnel Department. ALL APPLICANTS MUST SUBMIT THEIR HIGH SCHOOL DIPLOMA, SCHOOL TRANSCRIPTS, GED BEFORE YATES COUNTY WILL CONSIDER AN APPLICATION FOR APPROVAL.** An application is available on the County website [www.yatescounty.org](http://www.yatescounty.org) Personnel Department Application and Forms.

Posting Date: December 20, 2022

**DUTIES AND QUALIFICATIONS:**

Applicants are expected to monitor behavior, attend to student comfort and safety and assist students on school grounds, in the school building and in transit on school vehicles (as needed), as well as helping teachers in the educational setting by assisting with routine classroom tasks and chores. Candidates assigned to a special education setting are expected to follow and assist in implementing a child's Individual Education Plan (IEP) and help a child(ren) that may include help with mobility, toileting, and other skill/task/assignment completion. Candidates must be in good physical condition, have good interpersonal and communication skills and be able to foster positive relationships with students and co-workers and be able to establish and maintain student respect and discipline. Candidates must successfully pass a physical performance test as a condition of hire.