

DUNDEE CENTRAL SCHOOL DISTRICT
55 WATER STREET
DUNDEE, NY 14837

VACANCY WITHIN
THE DUNDEE CENTRAL SCHOOL DISTRICT

I. TITLE:	<u>Teacher Aide</u>
II. STATUS:	Full-Time, Contractual Benefits
III. DUTIES AND QUALIFICATIONS:	See Below. Special Education Setting.
IV. HOURLY RATE:	\$12.50
V. ANTICIPATED EFFECTIVE DATE:	August 30, 2021
VI. APPLICATION DEADLINE:	June 24, 2021
VII. POSITION CLASSIFICATION:	Non-Competitive
VIII. APPLY TO:	Yates County Personnel Office 417 Liberty Street Penn Yan, NY 14527

For consideration, all applicants must have an approved Civil Service application on file for the above position at the Yates County Personnel Department. ALL APPLICANTS MUST SUBMIT THEIR HIGH SCHOOL DIPLOMA, SCHOOL TRANSCRIPTS, GED BEFORE YATES COUNTY WILL CONSIDER AN APPLICATION FOR APPROVAL. An application is available on the County website www.yatescounty.org Personnel Department Application and Forms.

Posting Date: June 7, 2021

DUTIES AND QUALIFICATIONS:

Applicants are expected to monitor behavior, attend to student comfort and safety and assist students on school grounds, in the school building and in transit on school vehicles (as needed), as well as helping teachers in the educational setting by assisting with routine classroom tasks and chores. Candidates assigned to a special education setting are expected to follow and assist in implementing a child's Individual Education Plan (IEP) and provide assistance to a child(ren) that may include help with mobility, toileting, and other skill/task/assignment completion. Candidates must be in good physical condition, have good interpersonal and communication skills and be able to foster positive relationships with students and co-workers and be able to establish and maintain student respect and discipline. Candidates must successfully pass a physical performance test as a condition of hire.